ROLL CALL: Koontz called the meeting to order on Tuesday, January 7, 2025, at 6:00 pm with the following members present: Ferguson, Koontz, and Serviss. Kramer attended via the phone. Harris was absent. Interested citizens and Attorney Hagg were also present. Pledge of Allegiance led by Koontz.

CALL FOR CHANGES: Motion by Serviss and seconded by Koontz to add Item 8C Discussion of complaint under Law Enforcement/Abatements/Complaints; vote: all aye, motion carried. Motion by Serviss and seconded by Kramer to approve the agenda as amended; vote: all aye, motion carried.

CONSENT CALENDAR: Motion made by Kramer and seconded by Ferguson to approve December 17, 2024, regular meeting minutes and December 21, 2024, special meeting minutes; vote: all aye, motion carried.

CONFLICT OF INTEREST DECLARATION: All board members are responsible for refraining from discussion and voting on issues where they may have a conflict of interest.

ENGINEER: Item A Office space temporary lease – basement town office is pending until next meeting, if needed. Motion by Serviss and seconded by Ferguson to discuss town purchase of gas detector for public works. Motion amended by Ferguson and seconded by Serviss to table motion until the next regular meeting; vote: all aye, motion carried. Motion by Serviss and seconded by Ferguson to approve Pay Application #1 – Lagoon Expansion (Mobilization) in the amount of $110,000.00; vote: all aye, motion carried.

PLANNING & ZONING: Permit 2024-07-Permit to work in ROW– 500 & 510 Walter Street was presented for informational purposes only. Permit 2025-01-Commercial Building-33 N 1st Street-Move in storage container was presented for informational purposes only.

CLAIMS: Motion made by and seconded by to approve Payroll and Claims as presented; vote: all aye, motion carried; A & B BUSINESS EQUIPEMENT, monthly printer/fax fee, $535.72; BANKWEST MASTERCARD, stamps/shop lights/light bulbs/tax forms/lock/adobe software, $631.50; BENESCH, on call/office support/water distribution model/water facilities plan/lagoon expansion/DANR permit/lone coyote water & sewer extension/wastewater treatment plant/FY22 drinking water SRF project, $25,544.58; DANR, Wastewater discharge permit fee, $50.00; CHUCK FERGUSON, December 2024 services/parts & concrete blocks for lagoon/cut out old pipes at lagoon/lay waterline at lagoon/install hydrant in building at lagoon, $12,971.47; GOLDEN WEST TECHNOLOGIES, assist with installing program on finance officer computer, $90.00; HAGG & HAGG LLP, monthly retainer fee/2.25 billable hours @162/copies, $3,159.25; HARLAND CLARKE, checks for checking account, $408.16; MILLS TRUCK SERVICE, gravel and sand for lagoon, $3,104.00; NELSON’S OIL & GAS, propane-city well, $153.92; RITEWAY BUSINESS FORMS, utility billing cards, $207.04; RURAL DEVELOPMENT, RD1 loan-December interest/principal, $1,278.00, RD2 loan-December interest/principal, $417.00, RD3 loan-December interest/principal, $222.00; SDARWS, smoke testing/hydro vac (half day), $375.00; SOUTHERN HILLS PUBLISHING, publish notice of no significant finding/lagoon expansion, $37.47; SOLBERG KNOWLES & ASSOCIATES, build control panel for north water tower, $17,500.00 **Accounts Payable Total: $ 66,685.11. Utility Deposit Refunds:** CRYSTAL COLLINS, $72.20; CINDY NICHOLSON, $161.40; TIMOTHY SWETT, $105.05; BRANDON YOUNG, $7.18**; Deposit Refund Total: $345.83.** Payroll related: Total Paid On:12/31/2024: General, $4,240.78, Water, $406.41, Sewer, $172.53, Promoting City/ BBB, $57.51; EFTPS-Electronic Federal Tax, FED/FICA TAX, $1,232.98; SOUTH DAKOTA RETIREMENT, $917.42; HEALTH POOL OF SOUTH DAKOTA, $2,087.14; **Total Payroll Related Paid: $9,114.77. REPORT TOTAL: $76,145.71.**

LAW ENFORCEMENT/ABATEMENTS/COMPLAINTS: Custer County log was provided. Motion by Koontz and seconded by Serviss to continue limiting town enforcement of abatements for an additional six months excluding any health and safety issues; vote: all aye, motion carried. Discussion was held on complaint that was added to the agenda. This item will be added to the next regular meeting agenda.

LEGAL: Attorney Hagg addressed office space lease for town engineer.

PUBLIC WORKS: Public Works Director Ferguson was not in attendance. Holsworth provided an update on street maintenance. Work Session set for January 16, 2025, at 2:00 p.m.

FINANCE OFFICE: Monthly financials will be presented at the next regular meeting.

OLD BUSINESS: Second reading of 2.076A-Supplemental 2024 Appropriations Ordinance. Motion by Kramer and seconded by Serviss to approve 2.076A-Supplemental 2024 Appropriations Ordinance; vote: all aye, motion carried.

TOWN OF HERMOSA

ORDINANCE NO. 2.076A

SUPPLEMENTAL APPROPRIATION ORDINANCE

Be it ordained by the Town of Hermosa that the following sums are supplementally appropriated to meet the obligations of the municipality.

EXPENDITURES General Fund

Fund 101

41400 Finance Office

Wages $ 15,000

Total Finance Office $ 15,000

41410 Legal

Professional Fees $ 3,000

Total Legal $ 3,000

41960 Engineer

Professional Fees $200,000

Total Engineer $200,000

43100 Streets

Other Expenses $ 45,000

Total Streets $ 45,000

TOTAL APPROPRIATIONS $263,000

EXPENDITURES TIF Debt Service

Fund 301

46500 TIF Debt Service

Debt Service Expense $ 7,000

Total TIF Debt Service $ 7,000

TOTAL APPROPRIATIONS $ 7,000

EXPENDITURES Sanitary Sewer

Fund 604

43200 General Expenses

Capital Improvements $ 19,000

Total Sewer Debt Service $ 19,000

TOTAL APPROPRIATIONS $ 19,000

The following designates the fund or funds to which the money derived from the following source is applied.

REVENUE General Fund

Fund 101

SOURCE OF FUNDING

Unassigned Fund Balance $263,000

TOTAL MEANS OF FINANCE $263,000

REVENUE TIF Debt Service

Fund 301

SOURCE OF FUNDING

Unassigned Fund Balance $ 7,000

TOTAL MEANS OF FINANCE $ 7,000

REVENUE Sanitary Sewer

Fund 604

SOURCE OF FUNDING

Unassigned Fund Balance $ 19,000

TOTAL MEANS OF FINANCE $ 19,000

Dated this 17th day of December, 2024

ATTEST: Kelburn Koontz, Board Vice-President

Terri Cornelison, Finance Officer First Reading: December 17, 2024

Vote: Kramer: Aye

Koontz: Aye

Ferguson: Aye

Harris: Absent

Serviss: Aye

Published once at the approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NEW BUSINESS: Motion by Kramer and seconded by Ferguson to approve the designation of the Custer County Chronicle as the official newspaper for 2025; vote: all aye, motion carried. Motion by Kramer and seconded by Ferguson to approve the designation of Bank West as the official financial institution for 2025; vote: all aye, motion carried. Motion by Serviss and seconded by Koontz to approve Resolution 01-25 Town of Hermosa Salaries and Wages; vote: all aye, motion carried.

**RESOLUTION 01-2025**

**TOWN OF HERMOSA**

**SALARIES AND WAGES**

**WHEREAS**, the Board of Trustees for the Town of Hermosa, Custer County, South Dakota a resolution providing for the classification and salaries of the Municipal employees and officers for the Town of Hermosa, for the period commencing January 1, 2025;

**AND WHEREAS**, all salaries and compensation of the Town of Hermosa’s officer’s and employee’s names herein shall be as follows;

BOARD OF TRUSTEES $75.00 each regular meeting and $50.00 each special meeting

FINANCE OFFICER/Terri Cornelison $26.00 per hour

ADMINISTRATIVE ASSISTANT/Jill Dybvig $20.50 per hour

GOVERNMENT OFFICE/Vonda Belt $16.50 per hour

MOSQUITO CONTROL/Monte Waltman $16.00 per hour

WATER METER READING/Linda Kramer $16.50 per hour

BOARD OF EQUALIZATION $50.00 per meeting

ELECTION BOARD $15.00 per hour

|  |
| --- |
|  |

**NOW THEREFORE, BE IT RESOLVED** that these wages and salaries are hereby approved this 7th day of January 2025.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kelburn Koontz, Town Board Vice-President

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Terri Cornelison, Finance Officer

Vote: Ferguson - Aye

Harris - Absent

Koontz - Aye

Kramer - Aye

Serviss - Aye

Motion by Kramer and seconded by Ferguson to approve June 3, 2025, as the date for the municipal election; vote: all aye, motion carried. Volunteer of the Year for 2024 nominations are being taken until February 14, 2025. Forms are available at the town office. Item 13F Yard Wast Dumpsters design is pending until the next regular meeting. Motion by Kramer and seconded by Serviss to allow the Town of Hermosa to loan the Hermosa Arts & History Association documents from the 1940’s and 1960’s with the understanding that the town has access to the documents and Hermosa Arts & History Association will return the documents to the town when they are no longer displaying documents; vote: all aye, motion carried.

CITIZENS/TRUSTEE INPUT**:**  Audience and trustees had input.

EXECUTIVE SESSION: No Executive Session was held.

ADJOURN: Motion made by Ferguson and seconded by Kramer to adjourn meeting at 7:44 p.m., vote: all aye, motion carried.

 ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Terri Cornelison Kelburn Koontz

Finance Officer Town Board Vice-President

Published once at the approximate cost of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.